



RIVER FALLS HIGH SCHOOL—ACTIVITIES

818 Cemetery Road, River Falls, WI 54022 P: 715.425.1830 F: 715.425.0784

ACTIVITIES DIRECTOR

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Parents:

Today, we want to introduce our new online registration for athletics and activities. We are excited to be able to bring this to you as a way to make registering for these events easier for you.

At this time, the program is completely set up for athletics only. We hope to have the Activity section finished soon.

The new site can be found at <https://riverfalls-ar.rschooltoday.com/>. You can then follow the directions that are on that sheet. We will also give you some basic directions below.

What we do not want anyone to do is to worry about using this system. If you are not comfortable in doing this online, you can still come into the activities office and we will walk you through the process.

You can also pay your fee online. However, we want you to know that if you do not feel comfortable with paying online, you can come in and pay by check or cash.

We feel that this has been set up to help parents in registering. If you have any glitch show up, please contact us and we can walk you through it.

Registering:

- Go to <https://riverfalls-ar.rschooltoday.com/>
- Follow the directions on this page. At the bottom of the page, you will see two links that you can click on to register. One is for athletics and one for non-athletic activities. You will have to fill out both if your student is in each.
- You can download physical cards on the first page. In most cases, you need a physical in your 7th, 9th, and 11th grade years. When this form is filled out, you may either download on the registration page or send it to the activities office.
- Once you start registering, you need only to fill out the sections that have an asterisk (*) on them. However, the medical parts are very helpful if there are any emergencies that might occur.
- Your student number is the same as the one that has been given for Infinite Campus. It is not a required field for now. We will fill it in if you do not know the number.
- At the bottom of the registration page, you will see that you can either pay now (Continue to Pay), or Pay Later. You can pick the latter if you wish to pay in person
- You can set up a login username and password so you can get right to your page in the future.
- You will have to fill out a form for each student.

It sounds a little daunting, but is actually pretty easy. Signing up the first time will take the longest time. After that, your information will be on file.



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Again, we will be happy to help anyone that needs assistance. The Activities office is open daily from 7:00-2:30 for the summer.

Rollie Hall