

COVID-19 Protocol

Emergency/Healthcare Daycare

The Department of Children and Families (DCF) and the School District of River Falls understand the need for continued child care during the COVID-19 pandemic. The River Falls School District will provide child care for children whose parents are medical professionals, first responders, and other Tier one healthcare/emergency essential workers as defined by the State of Wisconsin at this time.

The daycare will adjust its procedures to be in compliance with the state's Badger Bounce Back plan. To ensure the safety of families and staff, the daycare will follow the protocol outlined below as well as any other direction given by the Department of Children and Families who are working closely with the CDC to help reduce the spread of COVID-19.

Tier One: employees, contractors, and other support staff working in healthcare/emergency response. Further defined as; Healthcare personnel, Emergency Medical Services personnel, Law Enforcement personnel, Firefighter personnel, Personnel Providing Correctional Services, Public Health Personnel, Court Personnel.

Limited Enrollment

Site Enrollment:

Greenwood has been given permission from the Department of Children and Families to qualify as 2 sites. This means that both sites at Greenwood must maintain separate entrances, bathrooms, outside play areas etc.

These DCF site guidelines as well as directions from SDRF will limit the number of children enrolled during the extended school closure through August 14, 2020.

We will not be having our normal summer Kids Club program at this time.

Where possible, the daycare will maintain the child to adult ratios, and reduce group sizes (when possible to no more than 10 students and one am staff/one pm staff).

When daily numbers are over 10 students, staff will divide students into smaller groups.

When possible, the groups will stay separate and will not use the same spaces at the same time. (For example: they will play in different areas when outside or in different spaces in the gym.

Until the childcare group sizes are broadened, students will stay in their family groups while in care. This is to reduce the number of students each child is exposed to throughout the day. (For example a family of 3 children would be placed together with another family of 3 and 2 families with 2 children for a total of 10 students) If guidelines are broadened, we would move to grade level groups.

When possible, we will arrange groups with like schedules so the same students are assigned to the same group each day.

Your family will be assigned a site to attend. This site will be the same each day.

These numbers or arrangement of students may change if guidelines change.

Site Locations

May 18th through June 12th- Due to construction at the High School the daycare will operate out of Greenwood Elementary during this time.

Greenwood Elementary Multi-Purpose Room: Enter door #302. This is the door facing MMS of the new addition. Follow the hallway and take a right at the T into the multi-purpose space. They will use this entrance to enter and exit the building and they will use the bathrooms near the multi purpose space. The door to the rest of the Greenwood classrooms would stay closed as much as possible.

Greenwood Elementary Media Center: Enter door 401 by 8th street. The media center is on the left. They will use the bathrooms near the media center. They will use either the 8th street entrance or the kindergarten doors to exit the building and access the playground or field space.

June 15-August 14th: Due to summer school potentially operating at Greenwood and/or to give the program more space if needed, the program would move to the high school for the remainder of the summer.

The High School has been given permission from the Department of Children and Families to qualify as 4 sites. We will be using two due to maintenance plans already scheduled. This means that each site at the High School must maintain separate entrances, bathrooms, outside play areas etc. Dividers will be placed across open areas in the locker bay and near the bathrooms to block off access and in the hallway near door 401 upstairs and down.

High School North: group would enter door 101, come into the building, go right and occupy rooms C111-C115 and use the bathrooms near the locker bay.

High School West: group would come in door number 401, take a right and use rooms C101-C105 and the bathrooms in the commons. If construction workers or others are using the commons area, then they could use the bathrooms in room C116 or in the D wing when construction is completed in that area

Drop Off and Pick Up - Entering the Building

All exterior doors are to remain locked at all times. Parents/caregivers will not need to enter the building when dropping off and/or picking up. **IMPORTANT:** It is important that one person at a time comes up to the door to drop your child off and/or pick up your child. You may send a different person to pick up/drop off, but it is important that it is only 1 person at a time. We ask that you practice "social distancing" (6 feet) at all times. Please note that you may be asked to stagger your arrival/departure times if social distancing is not being followed.

Staff will sign children in/out each day.

At this time, the taking of temperature and/or wearing masks is not required by DCF, but RFSD exercises the right to add this step if needed to help further ensure the health of our students.

When parents are dropping off or picking up their child(ren), they will call their site's phone number and staff will meet them at the door:

Greenwood Multi Purpose Site: 715-307-0582

Greenwood Media Center Site: 715-307-1525

High School North Site: 715-307-3644

High School South Site: 717-821-2947

If someone other than a parent/guardian is picking up, please make sure to notify the daycare and have the person bring identification.

Main Office: Phone:715-425-0799

Email: angela.bohnert @rfsd.k12.wi.us and deb.sorenson@rfsd.k12.wi.us

Handwashing

Staff and children will wash their hands with soap & water for 20 seconds frequently throughout the day (this includes the following times, but is not limited to just these times): If warm water is not accessible, then hand sanitizer will be used.

- Upon arrival
- Before and after all meals and snacks
- After using the bathroom
- After coming in from outside
- Before and after playing in the gym
- After projects

Cleaning: Washing, Disinfecting

Tables and chairs will be washed several times a day with soapy water followed by disinfectant spray. Large toys will be sprayed with a disinfectant spray or wiped down with a disinfecting wipe between uses. Small toys (like Legos) will be sanitized.

Social Distancing

Daycare Staff will follow these guidelines:

- Each classroom or designated area will have, when possible, no more than a 10:1 student to teacher ratio and every effort will be made to follow the 6 foot rule of separation.
 - Two children will be allowed to play a game at a time. They will sit across the table from each other. No other students may stand or sit near them to watch.
- A hook for child belongings with empty hooks between each child and/ or family or students will put their belongings on the floor outside of the media center with space between each backpack.
 - Please only send essential items with your student. Ie. Change of clothes, tennis shoes, water bottle. Please **NO** toys or other items from home unless specified in the handbook additions.
- Have kids spread out when in the room, gym, or outside.
- Have kids sit on the X's or dots that are on chairs/ rug or floor areas to assure students are spread out in classrooms or assigned areas.
- When lining up, have kids stand on X's or dots or make sure they keep space between them. Minimize the time kids are waiting in line.
- Staff and children may wear a mask, but at this time it is not required.

Child Assignments

To reduce the spread of germs, each child will be assigned the following:

- A group & staff person (when daily numbers are over 10 kids)

- A hook for belongings or designated space for a backpack
- Pencil case with crayons, markers, glue stick, pen and pencil

Illnesses

Sick children CAN NOT attend the daycare.

Parents are to keep children home for the following:

- A fever of **100** or higher
- Potential symptoms of COVID-19, such as shortness of breath or persistent dry cough
- Came in contact with someone who has COVID-19*
- Vomiting

- Diarrhea
- Symptoms indicating any other communicable disease

***Exposure to COVID-19 MUST BE REPORTED to staff immediately.**

If a child becomes sick while at daycare, the child will be isolated with supervision and a parent will be contacted. The child will need to be picked up within one hour.

Return to the program will be determined on a case by case basis after the child has been symptom free for 72 hours.

You must inform the facility immediately if someone in the family is diagnosed with COVID-19 or if someone in your family has been in contact with a person who is diagnosed with COVID-19.

If an individual is diagnosed with COVID-19, they must remain out of the facility for a minimum of 7 days after the onset of first symptoms. They may return after meeting the following conditions:

- If the individual is not using a COVID-19 test, and they had a fever: 3 days after the fever ends AND there is an improvement in their initial symptoms (e.g. cough, shortness of breath)
- If the individual is not using a COVID-19 test and they did not have a fever: 3 days after they see an improvement in their initial symptoms (e.g. cough, shortness of breath)
- If the individual is using a COVID-19 test, they must no longer have a fever (without the use of medicine that reduces fevers) AND have improvement of other symptoms (for example, when your cough or shortness of breath have improved) AND receive two negative tests in a row, 24 hours apart.

If an individual believes they had close contact with someone with COVID-19 but are not currently sick, they should monitor their health for fever, cough, and shortness of breath during the 14 days after the last day they were in close contact with the sick person. They should not go to work or school and should avoid public places for 14 days.

Program closure

If there is a case of COVID-19 among children or staff, the program will follow the instructions received from our local public health authority, and would impose a short-term (less than 1 week) or long-term (two weeks or more) closure to allow for sufficient cleaning and disinfection. (Per DCF order #19)

- Parents are encouraged to be prepared to arrange alternate care for their children in case a long or short term closure from the local authorities is issued.

